

Joint Option Procedure for Higher Pension

Before exercising joint option, EPS members need to ensure that

- Their Aadhaar, Mobile number and PAN are linked with UAN and E nomination is done.

STEP 1

Visit the EPF member home page through the following link

<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

Enter the UAN and password in the respective fields. If the message coming is password expired change the password.

(This is the preliminary procedure)

STEP 2

For exercising joint option visit the link given below

<https://unifiedportal-mem.epfindia.gov.in/memberInterfacePohw/>

Select “exercise of joint option for the employees who were in service prior to 01.09.2014 and continued to be in service on or after 01.09.2014 but could not exercise joint option under erstwhile proviso to Para 11 (3) of EPS 1995”. Click on the ‘click here’ space.

Then enter the UAN, Date of Birth, Aadhaar, Aadhaar linked mobile number and the Captcha provided on the respective fields. Tick the dialogue box and finally click on get OTP.

Enter the received OTP on the field provided, you will log on to the site for exercising joint option.

You can see the UAN details, Service details and Member details prefilled in the corresponding fields.

1 HORIZATION
PIN

2 VALIDATE USER

3 SUBMIT APPLICATION

UAN *	<input type="text" value="Enter UAN"/>
Name *	<input type="text" value="Enter Name"/>
Date of Birth *	<input type="text" value="DD/MM/YYYY"/>
AADHAAR *	<input type="text" value="Enter Aadhaar"/>
Aadhaar Linked Mobile Number *	<input type="text" value="Enter Aadhaar linked mobile"/>
Captcha*	<input type="text" value="y G s V9"/> <input type="button" value="↻"/>

I hereby give my consent for OTP based Aadhar authentication for establishing my identity for the purpose of exercising scheme.

मैं ईपीएस योजना के पैरा 11(3) और 11(4) के तहत संयुक्त विकल्प के सत्यापन के उद्देश्य से अपनी पहचान स्थापित करने के लिए ओटीपी आ



i An OTP has been sent on your Aadhaar linked mobile : *****1911

UAN 10 [REDACTED] 7
 Name J [REDACTED] K
 Date of Birth 04/[REDACTED]
 AADHAAR XXXX XXXX 2887
 Aadhaar Linked Mobile Number XXX XXX 1911

Enter OTP received and Click on Validate OTP

Enter OTP
 Please enter a valid 6 digit OTP

Validate OTP Cancel ↶



Registration request for exercising of Joint options under para 11(3) and 11(4) of EPS-1995 Home



Pension On Higher Wages Application Form

Joint Option Form

[From the Employees who were in service prior to 01.09.2014 and continued to be in service on or after 01.09.2014 but could not exercise joint option under erstwhile proviso to para 11(3) of EPS-1995]

To be exercised by eligible members of EPS-1995 on or before 03rd May, 2023 in accordance with para 44(iv) read with Para 44(v) of the order dated 4.11.2022 of the Hon'ble Supreme Court in SLP No. 8658-8659 of 2019.

Disclaimer

I have gone through Supreme Court Judgement dated 04.11.2022 in SLP (C) No.8658-8659 of 2019 and I am registering this joint option in terms of directions contained in the said judgement. I undertake that the pension will be calculated subject to formula determined under the Scheme for this purpose.



UAN Details

UAN	100187580260	AADHAAR	XXXX XXXX 6412
Name	KAMARAJU MUTYALA	Date Of Birth	23/03/1967
Gender	MALE	Father's/Spouse Name	DEMULLU MUTYALA
Aadhaar Linked Mobile Number	XXX XXX 7034	PPO Number (if any)	N.A.
PPO Date	N.A.	EPFO Regional Office by which PPO was issued	N.A.

Service Details

Member ID *	DOJ FPS	DOE FPS	DOJ EPS	DOE EPS	
BGBNG00233360000010823	DD/MM/YYYY	DD/MM/YYYY	24/08/2009	DD/MM/YYYY	<input type="checkbox"/>

Add Row

Member Details

Email Id *	<input type="text" value="Enter Email Id"/>		
Aadhaar Linked Bank Account Number *	<input type="text" value="Bank Account Number"/>	IFSC Code *	<input type="text" value="IFSC Code"/>

STEP 3

In the field marked Joint option & contribution details, you need to answer **four** questions.

Joint Option & Contribution Details

1	Whether employer's contribution was received on wages exceeding statutory wage ceiling of ₹5000 in EPF prior to 01.06.2001 from the day his salary exceeded ₹5000? (applicable only if date of joining is prior to 01.06.2001) *	<input checked="" type="radio"/> Yes <input type="radio"/> No
	Please attach permission under para 26(6) of EPF Scheme. <i>Only PDF file of size upto 250 KB is allowed.</i>	<input type="button" value="Choose File"/> No file chosen
2	Whether Employer's contribution was received on wages exceeding statutory wage ceiling of ₹6500 in EPF prior to 01.09.2014 from the day his salary exceeded ₹6500? (applicable only if date of exit is on or after 01.06.2001) *	<input checked="" type="radio"/> Yes <input type="radio"/> No
	Please attach permission under para 26(6) of EPF Scheme. <i>Only PDF file of size upto 250 KB is allowed.</i>	<input type="button" value="Choose File"/> No file chosen
3	Whether member wants to use accumulation available in his / her PF account for payment of due contribution for this option? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
	How much is the PF account balance on the date of filing option? *	<input type="text" value="Amount"/>
4	Please upload relevant documentary proof such as Account Slip / pages of the Passbook etc. * <i>Only PDF file of size upto 250 KB is allowed.</i>	<input type="button" value="Choose File"/> No file chosen
	Whether member is giving undertaking to deposit the contributions along with interest due till date of payment through his last employer [only when PF account has no/ insufficient balance]? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
	Please upload relevant documentary proof * <i>Only PDF file of size upto 250 KB is allowed.</i>	<input type="button" value="Choose File"/> No file chosen

1) If your date of joining is prior to 01.06.2001 click **YES** as answer to the first question otherwise click **NO**.

If you clicked Yes supporting document is to be uploaded (Permission in lieu of 26 (6) – [Annexure I](#)).

2) Click **Yes** to the second question and upload permission in lieu of 26 (6). [Annexure - II](#)

3) If you have sufficient balance and want to use this balance in your PF account for making the payment (as calculated by EPFO) you may click **Yes** to the third question and fill up your current balance and also upload relevant Pages of passbook/account slip as documentary proof. If there is insufficient balance in your PF account click **No**.

Those who clicked Yes to the third question should click No to the last question and those who clicked No to the third question should click Yes to the last question.

NOTE: - If we closely read the question at Sl. No 4, it is seen that if you are having sufficient balance in your PF account, this amount only can be used for opting pension at actual salary. That means if you have sufficient balance in your PF account, you may be required to select only 'YES' at Sl. No 3.

If one selects 'YES; at Sl. no 3, you may not be required to answer question at Sl. No 4 and it may be masked.

However, we are attaching Annexures III and IV and employees may upload them only if the field is not masked.

If your answer is **Yes** to the last question (sl no 4) you have to upload an undertaking stating that you are ready to deposit the contributions along with interest due till date of payment through HOCL to EPFO

For answering the question at Sl. No 4 (Only for members selecting to answer it as YES), we have attached four annexures. For those who are selecting NO, no attachment is required.

Annexure III – For those employees who have superannuated from Rasayani unit and having sufficient balance in their PF account and willing to contribute the additional amount specified by EPFO for getting the benefit of pension on actual salary. **(This may be uploaded only if the field is not masked).**

Annexure IV - For those employees who have been permanently transferred from Rasayani unit to Kochi unit and having sufficient balance in their PF account and willing to contribute the additional amount specified by EPFO for getting the benefit of pension on actual salary. **(This may be uploaded only if the field is not masked).**

Annexure V - For those employees who have superannuated from Rasayani unit and having insufficient balance in their PF account and willing to contribute the

additional amount specified by EPFO through the employer (HOCL) for getting the benefit of pension on actual salary.

Annexure VI -- For those employees who have been permanently transferred from Rasayani unit to Kochi unit and having insufficient balance in their PF account and willing to contribute the additional amount specified by EPFO through their employer (HOCL) for getting the benefit of pension on actual salary

You are requested to attach Annexure I & Annexure II against question numbers at Sl no 1 and 2 as applicable.

The relevant Annexure from III to VI may please be downloaded, filled, Scanned & whose size should be below 250 KB and uploaded against question at Sl. no 4

After this the members can either **submit** the joint option or save it as draft. The option process will be completed once you **submit** it.

The last date for submission is 03.05.2023

*** Ensure that the documents to be uploaded are PDF files of size less than 250 KB**

Your queries if any may please be forwarded to E mail cpfhocl2023@gmail.com . This mail id has been created exclusively for this purpose.

Please ensure that the mails send by the employees to HOCL has a subject specifying the following (Name – Ticket Number – PF Number). That is if your name is Sajeev and your ticket number is 11100003 and your PF Number is THVSH12345XXXX, then the Subject of the e mail will be **Option form – Sajeev – 11100003 -THVSH12345XXXX**.

1. I hereby declare that I have read and understood the Judgement in SLP (C) No.8658- 8659 of 2019 dated 04-11-2022 of the Hon'ble Supreme Court and I am exercising this joint option in terms of the directions contained in the said judgement.
2. I understand and agree that as a member of the Employees' Pension Scheme, my rights to claim pension are limited to the scope of judgement and within the EPF & MP Act, 1952 and the Schemes framed thereunder.
3. I further understand that the Central Government is empowered to amend the scheme as it may deem fit.
4. I do hereby agree that the details of contribution and interest given by my employers are essential for the computation of dues payable for this application, and this is the full and final submission.
5. I hereby undertake that the service details in the above form are correct and no material fact has been misrepresented or hidden by me.
6. I hereby agree to pay due contribution in a single tranche as specified by EPFO, along with interest at rates declared under Para 60 of EPF Scheme 1952 or at the rate declared by the concerned trust of such establishment, from time to time, whichever is higher, if any.
7. I hereby jointly opt along with my employer to pay full amount of contribution on salary exceeding wage ceiling under erstwhile para 11(3) (since deleted) and Para 11(4) of EPS 95 along with interest up to the last date of the month in which payment is made, in accordance with the judgement dated 04.11.2022 of the Hon'ble Supreme Court through my last employer within such period as may be directed by EPFO after verification of my joint option. If the full amount payable is not deposited by my last employer within such period as may be directed by EPFO after verification of my joint option, this joint option shall be liable to be treated as Null and Void.
8. I undertake that all the facts are true. If the details submitted by me or my employer are found to be incorrect at any point of time, this joint option shall be treated as Null and Void.
9. I am aware that in case of false declaration and wilful mis-representation, appropriate penal action may be taken by EPFO against me.

Place *

Enter Place

I agree.

After Entering all Details above, Click Check Box and Enter Captcha.

Captcha*

J D I j 1

Enter Captcha

Click Here to Submit Application.

Save As Draft

Submit Application

Disclaimer: - The HOCL and HOC Employees PF Fund provides a disclaimer regarding any mistakes or errors in the standard operating procedure document and other annexures. The Fund has made every effort to ensure the accuracy of the information available, but cannot guarantee its completeness, accuracy, or free from errors. The Fund shall not be liable for any damages or financial losses arising from the use or reliance on the information contained in the documents. The user agrees to accept the terms and conditions set forth in the disclaimer, which is governed by the laws of a Jurisdiction in Mumbai.